



# EUROCITIES Awareness Raising Seminar for city staff: EUROCITIES and Social Europe

House of Cities, Municipalities and Regions, 1 Square de Meeûs, Brussels, 1<sup>st</sup> floor

## AGENDA

Monday 24 June 2013

09.30-10.00	Arrival and coffee
	<b>An introduction to EUROCITIES and the Social Affairs Forum</b>
10.00-10.30	<p>Welcome and introduction round with participants</p> <p><i>Caroline Greene, communications executive - social affairs</i></p> <p>One of the goals of this training session is to get to know one your EUROCITIES colleagues and your colleagues from other cities. Tell us your name, your role in your city, what you want to learn over these two days, what you expect from your EUROCITIES membership and how your city is involved in the network - through SAF, the SAF working groups or through other forums (1 minute max.) and how your city would like to get more involved.</p>
10.30-10.45	<p>An introduction to EUROCITIES</p> <p><i>Caroline Greene, communications executive - social affairs</i></p>
10.45-11.15	Coffee break
11.15-12.30	<p>An introduction to EUROCITIES Social Affairs Forum - its structure, governance and our work on social policies</p> <p><i>Anna Drozd and Ana Feder, policy advisors - social affairs</i></p>
	<b>EUROCITIES and the European Institutions - part 1: the European Commission</b>
12.30-13.00	<p>Information session and opportunity to ask questions</p> <p><i>Cornelia Andrei, Desk Officer with DG Employment, Social Affairs and Inclusion of the European Commission</i></p> <p>Cornelia will cover the role of the European Commission in the EU and the PROGRESS programme, before focusing on the role of cities in shaping and implementing EU policy, and the Social Investment Package (SIP). She will also talk about the EU Framework for Roma integration and Commission's activities in the area.</p>
13.00-14.00	Lunch
	<b>EUROCITIES and the European Institutions - part 2: the European Parliament</b>
14.00-17.00	<p>Visit to the European Parliament Parliamentarium and guided tour of the Parliament chambers (tbc)</p> <p>Q&amp;A session with an MEP (tbc)</p> <p>Optional - walking tour (30 mins) of the EU quarter in Brussels</p>
19.30	Dinner

Tuesday 25 June

	<b>Communications and speed networking</b>
09.00-09.45	<b>EUROCITIES communication tools and the EUROCITIES website</b> <i>Caroline Greene, communications executive - social affairs</i> Have you logged on to the members area of the EUROCITIES website? Ask us everything you want to know about how to use the website and the collaborative working spaces. Log onto the website before coming to Brussels and take a look around the members' area and have your questions ready. If you do not have log on details, email <a href="mailto:members@eurocities.eu">members@eurocities.eu</a> for your user name and password. Do you receive the EUROCITIES newsletters? Which ones?
09.45-10.45	<b>Speed networking on the EUROCITIES Social Affairs Forum activities, part one (topics tbc)</b>
10.45-11.15	Coffee break
11.15-12.15	<b>Speed networking on the EUROCITIES Social Affairs Forum activities, part two (topics tbc)</b>
12.15-13.15	Lunch
	<b>EU Funding</b>
13.15-14.30	<b>EUROCITIES and EU funding opportunities</b> <i>Nathalie Guri, projects manager</i> What you would like to learn about in terms of project writing? Do you know which funding programmes your city is participating in? Please find out in advance so that you can contribute to and make the most of this session. What is your individual experience, if any, of applying for and participating in funds?
14.30-15.00	<b>Q&amp;A session with the EUROCITIES Social Affairs team</b> Is there anything that you or your colleagues would like to know about EUROCITIES on our work and what we do? Do you have any outstanding questions from the training session? Now is your opportunity to ask!
15.30-16.00	<b>Conclusions and feedback session</b>
16.00	<b>End of the training</b>



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For more information see: [ec.europa.eu/progress](http://ec.europa.eu/progress).

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